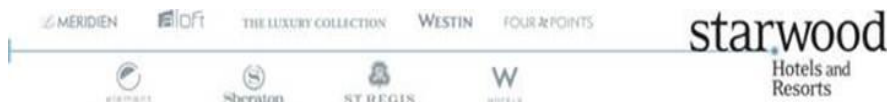




METROPOL PALACE
A LUXURY COLLECTION HOTEL

Belgrade



SEE 4 - Reservation form

Metropol Palace Belgrade is looking forward to welcoming you in period of **April 20 - 22, 2015**. Please use this form to make a booking at Metropol Palace Belgrade for mentioned group. Should you require a room out of the dates, booking will be accepted subject to availability at the best rate available at the time. The cut-off date is **April 6, 2015**. All reservations received after April 6, 2015, will be accepted subject to availability at the best available rate at the time. Number of the rooms is limited.

To book your room, please return a completed form to our reservation department on the following e-mail:

reservations@metropolpalace.com

After submitting the form, you may expect written confirmation from reservation department.

ROOM TYPE (PLEASE TICK):

ROOM TYPE RATE (Single/double occupancy)

Standard room EUR 115/130

- Rates are per night, per room including breakfast and VAT (currently 10%).
- Rates do not include city tax (EUR 1, 2 per person, per night).
- Note that VAT and tourist tax are defined by local legislation and subject to change

Special request: Smoking/Non Smoking: _____

GUEST DETAILS

Guest name: _____ Position/Title: _____

Arrival Date: _____ Departure Date: _____

(Check-In Time from 14:00)

(Check-Out Time until 12:00 noon)

PAYMENT

By cash or credit card, at the hotel: Kindly note that cash payments at the hotel may be done only in local currency (RSD)

Bank transfer: Kindly provide us with invoicing details. Full prepayment is required prior arrival date.

3rd party credit card: Kindly fill in bellow form and send it to hotel mail/fax.

381 11 3333 100 *telephone*

381 11 3333 300 *facsimile*

BULEVAR KRALJA ALEKSANDRA 69
BELGRADE 11000, SERBIA

luxurycollection.com/metropolpalace

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METROPOL PALACE
A LUXURY COLLECTION HOTEL

Belgrade

MERIDIEN

LOFT

THE LUXURY COLLECTION

WESTIN

FOUR POINTS

starwood
Hotels and
Resorts



MERIDIEN



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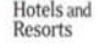
THE LUXURY COLLECTION



WESTIN



FOUR POINTS



STARWOOD
HOTELS AND
RESORTS

CANCELTION POLICY

- Reservation may be cancelled without penalties until 30 days before arrival.
- For every reservation cancelled until 7 days before client will be charged for the total amount of the first night of accommodation expenses.
- For every reservation cancelled after 7 days before client will be charged for a total amount of the whole accommodation expenses.
- In the case of guest's non arrival (i.e. no show) and early departures, the client will be charged for the whole duration of stay.

CREDIT CARD AUTHORIZATION FORM

I, _____ (card holder's name) authorize "Metropol Palace" hotel to apply the marked charge(s) mentioned below for the following guest to my credit card:

I hereby authorize the following charges to be applied:

- Room & tax only
- All charges
- Guest incidentals only
- Other: _____

Total amount to be charged in Euros: _____

Credit Card details: _____

Credit Card Number: _____

Expiration Date: _____

Printed name on the card: _____

Authorized Signature: _____

Billing details:

Company Name:

Address, City, State, Zip:

Date: _____

Signature of the card holder: _____

381 11 3333 100 *telephone*

381 11 3333 300 *facsimile*

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