

**Letter of Understanding
regarding co-operation
between Com-ITU and the RIPE NCC**

Letter of Understanding made on the 23 September 2015

The Parties,

Committee for ITU policy (Com-ITU) of Conférence Européenne des Administrations des Postes et des Télécommunications (CEPT)

and

Réseaux IP Européens Network Coordination Centre (RIPE NCC)

having noted the need of structuring and strengthening their relationship and fostering a closer co-operation;

Recognizing that:

Com-ITU is an organization of governmental bodies, hence with limited possibilities to enter binding agreements with a private association;

and that

The RIPE NCC is an independent, not-for-profit membership organisation supporting the infrastructure of the Internet through technical coordination in a service region including Europe, the Middle East and parts of Central Asia;

and considering that

Com-ITU and the RIPE NCC have a shared interest in the development and promotion of common European positions in the telecommunications area;

Agree to co-operate as follows:

1. Com-ITU and the RIPE NCC agree to exchange information and seek, to the maximum extent possible, a common European approach on matters related to ITU. The two parties may exchange as they may agree, free of charge, any information on programmes of work in areas of mutual interest.
2. Copies of relevant working documents from either Party shall be made available to the other Party on request. The dissemination by one Party of the documents received from the other party will be limited to the members of the relevant part of the receiving Party, and solely for the purpose of the activities relating to the Party's work programme.
3. All copyright, and other intellectual and industrial rights, embodied in documents exchanged between Com-ITU and the RIPE NCC and any copies thereof, remain with the originating party and extend to all media in which the information may be embodied. Any reference to these documents shall be submitted to the agreement of the originating party prior to the communication to other bodies.
4. The Com-ITU Chairman and a representative of the RIPE NCC should meet periodically at their convenience, but at least once a year.

5. Participation of one nominated Observer, or a substitute, from the RIPE NCC is normally permitted at meeting of the Com-ITU, its Working Groups, Project Teams and Task Groups.
6. In order to maintain sufficient identity of objectives, an Observer from Com-ITU shall be regularly invited to meet with a representative of the RIPE NCC and his/her support team. A Com-ITU Observer may also be invited to attend, as appropriate, other relevant RIPE NCC or RIPE community meetings or parts thereof.
7. Observers shall, to the extent permitted by the relevant Party's organizational statutes and rules, be entitled to participate fully in discussions on relevant work items, and may submit written contributions, but shall not be party in the decision making process.
8. The RIPE NCC may submit proposals to the relevant Com-ITU body. These shall be adopted subject to the normal Com-ITU process for approval of new work items and outputs.
9. This Agreement shall last for an initial period of three years and may be renewed by mutual consent. On its expiry, the Agreement shall be automatically renewed for further one-year periods unless otherwise agreed by the Parties. The Agreement can be terminated by either Party on giving three months' written notice before the expiry date.
10. The practical contact and decisions for the application of the Agreement will be taken between the Com-ITU Chairman and a representative of the RIPE NCC.

Agreed for Com-ITU by

Marcin Krasuski
Com-ITU Chairman

Agreed for the RIPE NCC by

Axel Pawlik
Managing Director, RIPE NCC